

BALANCED LIFE COUNSELING LLC

INFORMAL COMPLAINT PROCEDURES

The following is a list of phone numbers you can call should you have an emergency:

DEPARTMENT/CLINICIAN	TELEPHONE #
Balanced Life Counseling Rosemary J. Beals, CEO	(517) 962-5022 Fax: (517) 962-5195
Lifeways Access Emergency & 24 hour Crisis Line	(517) 789-1200 (800) 284-8288
Allegiance 24 Hour MH/Substance Abuse	(517) 789-5971

In the event you want to file an informal complaint, please notify one of our staff members and they will give you the required form.

INFORMAL COMPLAINT ACKNOWLEDGEMENT

CLIENT'S SIGNATURE/DATE

WITNESS'S SIGNATURE/DATE